

Occasional Childcare

Outlets Co-op Neighbourhood House Childcare

*Occasional Childcare provided for Children aged 0- 6years

Bookings are to be weekly, unless Permanent

☺ **5 Hour sessions: Cost \$70**

MONDAY 9.00 - 2pm (To be advised)

TUESDAY 9.00 - 2pm

WEDNESDAY 9.00 - 2pm

FRIDAY 9.00 - 2pm

☺ **3 Hour sessions: Cost: \$42.00**

TUESDAY, WEDNESDAY, FRIDAY

NB: 3 Hour sessions available 9-12noon 11-2pm *please state when booking.

\$ Payments to be made on arrival for occasional care session.

☺ **Permanent 3 or 5Hour Care** : Bookings per term and PAID in FULL.

\$ Payment to be made within first week of term. No refunds or credits given.

Parents are to bring necessary items ie: Bottle, Nappies & change of clothes. *refer to Parent Information ✓

***We are "SUNSMART" Accredited** ~ Legionnaire or Wide Brim Hats are required for OUTDOOR play (SPF 50+)

PLEASE ENSURE YOU HAVE YOUR CHILDS NAME ON ALL ITEMS TO ENSURE CORRECT RETURN



Parent Information

✓ REQUIREMENTS

Child Enrolment Forms & attachments (if required) 'must' be completed **prior to leaving** your child/children. Child/ren Immunisation records must be shown/sighted by Staff member. **'No Jab-No Play'** legislation



Clothing:

- ◆ Parents are to bring necessary items: Bottles, Nappies & change of clothes.
- ◆ We are SunSmart accredited so Legionnaire or Wide Brim Hats are required for outdoor play please supply SPF30+ centre does have appropriate Sunscreen and requires your authorisation to apply.

Meals:

- ◆ 2 snacks (we encourage healthy)
- ◆ Lunch eg: sandwich (5 Hr sessions)
- ◆ Appropriate Drink (Bottle or Juice) Centre offers water.

The Centre encourages Healthy Nutrient Foods and Nut Free standards

Note: Please ensure you have your child's **NAME on ALL items** so as to enable correct return of property.

Arrival and Departure:

It is essential that parents/guardians sign their child/ren in and out on arrival and departure in the Attendance Book.

**This is State Government legislations (A signature is required for each child)*

Please ensure you pick up your child on time. If you know you are going to be late please call Centre, as late charges will apply.

***Please be mindful of noise and the behavior of your child/children at drop off and pick up times, as the Centre is multi-functional, where formal learning (Adult Education) takes place and there are numerous courses and classes running during these times.**

☺ **Childcare (\$5 per session) for 'Adult Education' Classes**

for all Adult students enrolled at Centre requiring Child Care during their study/course.

Childcare is automatically available to Students, this is called Class care and has priority over Occasional care spaces. Child Care is available for **ALL** day courses.

OUTLETS CO-OP Neighbourhood House LTD is Licenced under DET Victoria Children Services
PR - 00008995 SE: 00015784

Licenced as an Occasional Care Centre must not care for or educate any child for more than 5hrs per day & not more than a total of 15hrs per week

Please abide to rules outlined by "Outlets" & the Children's Services Act 1996 & Regs 32/2020

Outlets acknowledges the support of Dept Education, Skills and Employment (DESE) (Commonwealth -Federal)
Dept Education (DET)(Victoria) to enable us to deliver an affordable and quality childcare service

Phone: 9391 8504

Children's Program CARE & EDUCATION

- ◆ To ensure a flexible program is maintained to encourage growth, cultural & developmental needs of the children aged 0-6years.
- ◆ Implementing the Early Years Developmental Learning Framework (EYDLF)

5 key principals.

- *Sense of identity
- *connections with their world
- *a strong sense of well being
- *confidence involvement in their learning
- *effective communication skills.
- ◆ Understanding interests & experiences of each child & the sensitive needs of the individual.
- ◆ Ensuring that the childrens developmental needs are met.
- ◆ Importance of care & education for children.
- ◆ The centre provides a pleasant & stimulating environment. (Family room/sibling care)
- ◆ Programs builds on developing an overall plan for the centre (benchmarking occasional care).
- ◆ Encourage Parent involvement & value your input, ideas and support.
- ◆ Outlets employs **qualified staff** to ensure principals, policies, regulations, child programs are adhered to & developed.

Licensee _ Therese McKenney

Primary Nominee—Jessica Martinez

Duyen Thi Nhu Ngo Diploma Children Education

Deborah Neira Diploma Children Education

Sharmeen Naeem Training Diploma Chn Education

9391.8504

"Childcare"

IMPORTANT NOTICE TO PARENTS

We are an approved Centre for to offer families/parents the **Child Care Subsidy (CCS)**.
Parents need to **log on to MyGov** and **register with CentreLink** to receive CCS.

Visit www.education.gov.au/childcare

For percentage (%) and hours you are eligible for. **PERMANENT childcare positions will be made available** for 5-15hours per week. BOOK NOW your Expression of Interest. **Transitional care** for those on waiting lists for LONG DAY Care Services Places available also **Flexible / ad hoc care** will continue for 5hr and 3hr sessions. Please speak to **Therese or Jess in Office** for further details.



"SunSmart" accredited

OCCASIONAL CARE

SE 00015784

and Permanent
3 hour & 5 hour sessions



Childcare for children aged birth to school age



**NEWPORT
COMMUNITY EDUCATION CENTRE
OUTLETS CO-OP Neighbourhood House LTD**

**43 Mason Street, NEWPORT
CCS Approved**

For "ALL" information, enrolments and bookings

phone: **9391.8504**

outlets@outletsco-op.com.au

www.outletsco-op.com.au